



c2mod

Client Referral Program  
CONFIDENTIAL



We're certified



# Client Referral Program

“Because trust builds everything, starting with the people you bring in.

Many of our most meaningful projects have come through trusted relationships.

If you have had a positive experience with our team, we would be honored if you shared it with someone in your network.

To show our appreciation, we have created a referral program tailored to thank you for helping us grow.”



James Cleveland  
Founder & CEO





## How It Works

When someone you refer signs a contract with us and the project is completed and paid in full, we offer a meaningful thank you, customized based on the scope and type of work. This applies to new design, construction, or property management projects. The details of each reward are shared directly upon referral registration.

## How to Participate

### STEP 1

Let us know you are referring to someone. Email us at [info@c2mod.com](mailto:info@c2mod.com) or contact your usual c2mod team member

### STEP 3

We meet to learn about their goals and see if we are the right fit

### STEP 5

Once the project is complete and fully paid, your reward is on the way

### STEP 2

Ask your contact to mention your name when reaching out

### STEP 4

We will provide updates to the person who referred the prospect, keeping them informed about the progress with the lead.

# Program Notes

## ELIGIBILITY & TIMING

- Referrals must be disclosed before or no later than the first meeting.
- The program does not apply to insurance-funded projects.

## REWARDS

- Rewards are based on the original signed contract. Change orders or separate agreements are not included.
- Rewards above \$600 require a completed W9 and are reported via 1099 in line with IRS regulations.
- For projects over \$50,000 referred by professionals such as Realtors, CPAs, or attorneys, a signed disclosure form is required.

## ACKNOWLEDGMENT & CONFIDENTIALITY

- Referral Acknowledgement: A short acknowledgment (even via email) will outline the referral fee amount/percentage and when it's paid.
- Confidentiality: While we will keep you updated on the progress of the referral, all sensitive project and client details will remain confidential.



# Ready to make a referral?

Your trust means everything to us. If someone in your network could benefit from our work, we'd be honored to connect with them.

Email: [info@c2mod.com](mailto:info@c2mod.com)